St. XAVIER'S
CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)
Chunkankadai, Nagercoil - 629003
Kanyakumari District, Tamil Nadu

Approved by AICTE & Affiliated to Anna University, Chennai
Accredited with 'A' Grade by NAAC
UG Programs(ECE, EEE, Mech, Civil, CSE & IT) Accredited by NBA
Anna University Recognized Research Institute
Recognized under section 2(f) & 12(B) of UGC Act, 1956
UG Programs(ECE, EEE, Mech, Civil, CSE & IT),
MBA & MCA Programs Permanently Affiliated

CIRCULAR

Sub: SXCCE – Library Advisory Board – Review Meeting – Reg.

The Library Advisory Committee Meeting is scheduled to be held on 24th April 2026 at 12:15 pm in the Board Room.

Agenda:

1. Review of the minutes of the previous meeting and action taken report
2. Review of the year plan for 2025–2026
3. Other matters

All the members of the committee are requested to attend the meeting without fail.

22/5/26

PRINCIPAL

St. Xavier's Catholic College of Engineering
Chunkankadai

Library Advisory Board

Academic year 2025-2026

Minutes of Meeting

Date: 24-04-2026
Time: 12.15 p.m

Venue: Board room

Members Present

Teaching members

Sl.No.	Name	Signature
1	Dr. J. MAHESWARAN	
2	Dr. V. Christina Jeya Singh	
3	Dr. R. P. ANAND KUMAR	
4	A. Maria Sheela	
5	SUBITHA.V	
6	A. C. Jenisha	
7	S. T. Shenba	
8	S. Josephin kala	
9	P. Agnes Alex Rathy	
10	M. JEYA SUJITHA	
11	Dr. J. JERLIN REGIN	
12	M. JASMINE MARY	
13	M. GANESH	
14	Dr. J. LEON BOSCO RAJ	
15	Y. Yesu Jebinth Raja	
16	D. Christal Mary	

Student members

Sl.No.	Name	Signature
1	S. J. Aslin	
2	C. Edin Zepponiah	
3	Sree kala. K	

4	Mrudhuna Das Y	Mrudh
5	Vaishnavi . M	[signature]
6	Satinya . J.S	[signature]
7	Rakesh Babu . S.R	Rakesh
8	Sahaya Lincy . C	Liny.c
9	Steny Joy . S	Steny.S
10	Krishna Priya . R.	[signature]
11	A. Arul kevin	[signature]
12	Jerish Rethna . J	[signature]
13	Benedict . J.M	[signature]
14	Aswin Sekar . S	[signature]
15.	Bexcin Dario . V	[signature]
16	N.J. Shijo Jebrish	N.J. Shijo
17.	Karisco . K	[signature]

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Library Advisory Committee Minutes

Date: 28/04/2026

Time: 12:15 pm – 1:30 pm

Venue: Board room

The Eighth meeting of Library Advisory Committee under Autonomous stream was held on 24/04/2026.

Members Attended: enclosed

Agenda:

1. Review of minutes of previous meeting and action taken
2. Review of year plan 2025-2026
3. Other Matters

The meeting commenced with a prayer led by Mrs. Jinisha, Assistant Professor from Department of ECE. Dr. J. Jerlin Regin then welcomed the members and proceeded to take up the agenda.

Points Discussed

1. Review of minutes of previous meeting and action taken

Minutes of previous meeting were presented by the Library Advisory Committee Convenor Dr J. Jerlin Regin.

I. Action taken Report

Sl. No	Minutes	Action Taken
1.	**Book donation**	• 143 books were received in the even semester. • PART (peoples Association for Reading and Transformation) Donated -5 • Tamil Nadu Govt- 115 • Faculty -23 • Circular has been circulated, with the last date for book donation as 28.04.2026.

2.	**Book Purchased**	• 345 books were purchased in the even semester
3.	**Digital Library** • E-Journal Facilities.	• Print Journal – 70 • E-Journal List o Springer - 190 o Elsevier - 465 o IEEE - 250 o DELNET : Engineering - 888, M.B.A – 240 Total 1128 o Opac (Online Public Access Catalogue) - 448 [Jan – 20th) • The usage count for the even semester (IEEE – January and February) is 19,006.
4.	**Awards** • Department wise Best Student and staff Voracious awards • Monthly Library Best User	• 10 faculty Members and 10 Students were received this award during college day. It is given based on the e-resources usage, physical usage of library during and after the working hours. • It has been displayed in the library notice board every month.
5.	**Library Utilization**	• All students are utilizing library resources during library period. • 10 members were used library after working hours.
6.	**Reader Club Activities** • **Programs**	• Book Review was conducted on 21.02.2026 with Dr. G. Sahaya Stalin Jose as the resource person. • World Book Day was celebrated and concluded with the valedictory function on 11.04.2025.
7.	**Events**	

	• **Training Program** • **Book Exhibition**	• Online IEEE Xplore Digital Library Training Program was conducted on 06.03.2026 from 7:00 pm to 8:00 pm. The session was handled by Mr. Nanda Lal, Senior Training Manager, EBSCO & IEEE. A total of 85 students and 8 faculty members participated in the program. • Following the circulation of the brochure, four distributors participated in the Book Exhibition: Sai Book Gallery, National Book House, C.R. Book Agency, and Technical Publishers. • 16 Schools and 5 colleges were participated. • A total of 1,195 visitors attended the Book Exhibition, with approximately Rs. 20,000 in sales as claimed by the publishers. • A total of 62 books were purchased by the library at a cost of ₹40,000.
8.	**Modernization**	• RFID has been included in the budget for the academic year 2026–2027 and will be implemented in the coming academic year.
9.	**Updating of Recent Competitive Exam Books**	• 16 competitive books were added
10.	**Library Hour Utilization during college hours**	The staff assigned tasks, and the assignments were completed during library hours.

II. Status of Year plan 2025-2026

As per the year plan actions are taken, and the following tasks are completed.

New Book purchase

345 were purchased during the academic year 2025-2026.

Increasing the utility of e-journals

- UG and PG students can utilize the e journals during the project periods and library periods.
- Research scholars both part time and full time are using e journals for their research.
- Online journal Utilization till March 2026:

  IEEE : Users - 47,417 (Spent Rs. 7,04,054)

  Elsevier : Rs. 9,57,705

Springer : Rs. 1,85,951

Delnet : Rs. 13,570

Orientation program

- **First year students**

An Orientation Program for all first-year students was conducted by the Librarian, Dr. D Christal Dora, from 17.07.2025 to 18.07.2025 and 21.07.2025 to 23.07.2025.

IEEE Training Program

- Online IEEE Xplore Digital Library Training Program was conducted on 06.03.2026 from 7:00 pm to 8:00 pm. The session was handled by Mr. Nanda Lal, Senior Training Manager, EBSCO & IEEE. A total of 85 students and 8 faculty members participated in the program.

Readers Club

- Conducted four programs and one competition to improve students reading habits, critical thinking, and communication skills while fostering active participation and continuous learning.

Improve library usage

- Library usage is improved by including Library hours in timetable.
- Students and staff make use of the library daily, remaining until 5:30 p.m.
- A total of 22,653 users visited the library from June 2025 to till date.
- Total of 47,417 were utilized during the academic year 2025-2026.

Book donation camp

- Total of 347 books were received from Alumni, Faculty, Publishers and other organizations.

Department Wise Best Voracious Award

This year department wise Best Voracious award was given to faculty and students during the College Day function.

Book Exhibition

A Book Exhibition was organized from 22nd January 2026 to 24th January 2026 during Kumari Fest, where all students were invited to visit the stalls and purchase books, and school students as well as students from other colleges were also invited to participate.

Library Audit

The library audit was conducted this semester between 20/11/2025 and 06/01/2026.

Modernization

RFID has been included in the budget for the academic year 2026–2027 and will be implemented in the coming academic year.

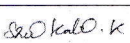
3 computers were added in the library at a cost of Rs. 1,49,400.

Other Matters

- Method for returning library Books: Books to be returned should be placed in the tray, after which the librarian will take them for entry.
- Display government employment newspaper cuttings on the main notice board.
- Based on student feedback received by IQAC, the library should be updated with the latest competitive exam question banks and books.
- Plan and conduct a book exhibition for our college students.
- Encourage more students and staff to use the library beyond regular working hours by issuing a circular.
- The Voracious Award was given during college day appreciated by the VIPs.
- Submission of the Library Audit Report
- The Principal inquired about the Library Hour, and students confirmed it is used only for library purposes, which the Principal appreciated.
- Students requested books for competitive NET exam preparation
- The librarian requested the provision of additional fans.

Sl.No	Faculty Name	Department	Signature
1	Dr. J Maheswaran	Principal	
2	Dr. V Christus Jeya Singh	Vice Principal	
3	R.P. Anto Kumar	Dean-Academics	
4	Dr. J Jerlin Regin	Coordinator, CIVIL	
5	M. Jasmine Mary	AI&DS	
6	Dr. D Christal Dora	Librarian	
7	Dr. S T Sheriba	CSE	
8	Mrs. A. C. Jinisha	ECE	
9	Dr. J Leon Bosco Raj	EEE	
10	Mr. M Galesh	CIVIL	
11	Mrs. P Agnes Alex Rathy	IT	
12	Mrs. S. Josephin Kala	MBA	
13	Dr. A Maria Sheela	S & H	
14	Y. Yesu Jebinth Raja	Mech	
15	Ms. V Subitha	AI&DS	

Student Members

Sl. No.	Name of Students	Signature
1	S J Aslin	
2	C Edin Zeppaniah	
3	Sree Kala K	
4	Mruthuna Das Y	
5	Vaishnavi D	
6	Sainya J S	
7	Rakesh Babu S R	
8	Sahaya Lincy C	
9	Steny Joy S	
10	Krishna Priya R	
11	A Aruk Kevin	
12	J Jerish Rathna K	
13	Benedict J M	
14	Aswin Sekar S	
15	Beswin Danio V	
16	N J Shijo Jebrish	
17	Karishko J	

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